



ARMY CHILD, YOUTH AND SCHOOL SERVICES

The following information is required to complete the registration process.

- 1. **Social Security number for both parents.**
- 2. **Mailing Address & Home and Work number.**
- 3. **AKO Email address.**
- 4. **Two Emergency Designees other than the parents or guardian of the child. A third designee is due in 30 days of registration.**
- 5. **Current Immunization Record for age 6 weeks through 6th grade.**
- 6. **Health Assessment or physical completed within the last year is due within 30 days of registration. The health assessment/physical is needed at the time of registration for sports and must remain valid for the entire season of the sport.**
- 7. **All children with Special Needs, medical conditions, allergies, or illness, you must meet with the Community Health Nurse and Special Needs Assessment Placement Board before starting in any of our programs.**
- 8. **Most recent LES or Pay Statement for both sponsor and spouse.**
- 9. **For Single/Dual Military a Family Care Plan is required within 30 days of registration.**
- 10. **Birth Certificates or any legal document which indicates child's birth date.**

If you have any questions, please call Parent Central Services at 263-4125/4743/5723. If calling from the states the number is 011-81-46-407-4125. We look forward to assisting you!