

PHOTOGRAPH		DBIDS REGISTRATION AND REQUEST FOR INSTALLATION PASS						(USAG-J Reg 190-13) See Privacy Act Statement on Reverse Side	
		1. PERSONAL INFORMATION							
		NAME (LAST)			NAME (FIRST)			MIDDLE INITIAL	
		HOME ADDRESS						TEL (HOME)	
<input type="checkbox"/>	MLC	NATIONALITY	SEX	DATE OF BIRTH <i>(yyyymmdd)</i>	COLOR OF EYES	COLOR OF HAIR	HEIGHT	WEIGHT	
<input type="checkbox"/>	IHA								
<input type="checkbox"/>	HPT	ORGANIZATION			CONTRACT NUMBER		TEL (DUTY)		
<input type="checkbox"/>	HOUSE GUEST								
<input type="checkbox"/>	CONTRACTOR	JOB TITLE			PRIME CONTRACTOR			FPCON	
<input type="checkbox"/>	CONTRACTOR (US)								
<input type="checkbox"/>	DOMESTIC HELPER	ACCESS HOURS TO BE AUTHORIZED			OTHER PERSONAL ID NO.		PASSPORT NO		
<input type="checkbox"/>	ENGLISH STUDENT								
<input type="checkbox"/>	HGC	AREA(S) TO BE AUTHORIZED					GATE NO		
<input type="checkbox"/>	GOLFER	<input type="checkbox"/> ZAMA	<input type="checkbox"/> SGD	<input type="checkbox"/> SHA	<input type="checkbox"/> YND	<input type="checkbox"/> APC	<input type="checkbox"/> PIER6	<input type="checkbox"/> GATE 1 <input type="checkbox"/> GATE 3	
<input type="checkbox"/>	BOY/GIRL SCOUT	ACTUAL DAY OR DAYS					<input type="checkbox"/> GATE 4 <input type="checkbox"/> GATE 5		
<input type="checkbox"/>	RELIGIOUS SERVICE	<input type="checkbox"/> MON	<input type="checkbox"/> TUE	<input type="checkbox"/> WED	<input type="checkbox"/> THU	<input type="checkbox"/> FRI	<input type="checkbox"/> SAT	<input type="checkbox"/> SUN	
OTHERS			DURATION			SIGNATURE			
2. VEHICLE DESCRIPTION									
LICENSE PLATE NUMBER				DRIVER'S LICENSE PREFECTURE		DRIVER'S LICENSE NO.			
YEAR	MAKE	MODEL	TYPE	COLOR	SERIAL NUMBER				
PROPERTY DAMAGE INSURANCE						EXPIRATION DATE			
COMPANY NAME _____ POLICY NO. _____									
JAPANESE COMPULSORY INSURANCE						EXPIRATION DATE			
COMPANY NAME _____ POLICY NO. _____									
3. SPONSOR CPO/UNIT (Acknowledge and understand provisions of USAG-J Reg 190-13)									
SPONSOR (Last, First, Middle Initial)				SIGNATURE					
ORGANIZATION				DOD ID NO.		TEL (DUTY)			
TITLE/SPONSOR			GRADE	QUARTERS NO.		TEL (HOME)			
4. FOR PROVOST MARSHAL OFFICE USE ONLY									
PASS NO.		FILE CHECK		DATE ISSUED		EXPIRATION DATE			
REMARKS									

## INSTRUCTIONS FOR AJ FORM 47

### BLOCK 1. PERSONAL INFORMATION

**ORGANIZATION:** If no assigned organization, indicate family member, unemployed, or N/A (not applicable).

**AREAS TO BE AUTHORIZED:** Indicate USAG-J installation(s) required access to.

**ACCESS HOURS TO BE AUTHORIZED:** Generally, will be duty hours.

**DURATION:** Duration will depend upon category of the individual.

**ACTUAL DAYS:** Actual day or days of the week

**THREATCON CATEGORY:** Indicate threatcon level, e.g. admin personnel-B; maintenance personnel-C; or security/fire personnel-D.

### BLOCK 2. VEHICLE DESCRIPTION SELF EXPLANATORY (SEE BELOW)

**LICENSE PLATE NUMBER:** SAGAMI 300NE 1486

**DRIVER'S LICENSE NUMBER:** Prefecture plus 12 digit number.

**MAKE:** TOYOTA                      **MODEL:** CROWN                      **TYPE:** 4 DOOR SEDAN

**PROPERTY DAMAGE INSURANCE:** Indicate insurance company and policy number:

**JAPANESE COMPULSORY INSURANCE:** Indicate insurance company and policy number:

### BLOCK 3. SPONSOR/CPO/UNIT

**Must be filled out for SOFA status personnel**

**SSN:** N/A

**QUARTER NO.:** N/A

**TEL(HOME):** N/A

**Other information must be filled in by CDR or immediate supervisor**

**TITLE:** Sponsor is the person that is bring guest on to the installation.

### DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** 10 U.S.C., Section 3013.

**PRINCIPAL PURPOSE:** To request issuance of an installation pass to a Japanese national, or NON-SOFA member, and employees (MLC and IHA) employed at or regularly performing contractor's work at USARJ installations.

**ROUTINE USES:** To be used by the Organization requesting the issuance of an installation pass. The Form is reviewed at the registration section to determine if the applicant is eligible to receive such, and is maintained at the Registration Section reflecting the issuance of the requested installation pass.

**DISCLOSURE:** Mandatory, Failure to provide information will result in non-issuance of an installation pass.