

## **Kennel Rules and Regulations**

Admissions and releases may be made **ONLY** during normal operating hours. Reservations for each month start on the 1<sup>st</sup> business day of the month before – i.e. June 1<sup>st</sup> reservations begin May 1<sup>st</sup> @ 0800AM.

**E-mail all reservation requests to: zamakennels@gmail.com**

Our services are open to valid SOFA ID card holders stationed at Camp Zama, Japan. PSC to Camp Zama active-duty quarantine requests will take priority over pre-scheduled reservations. We have minimal spacing for members of surrounding military communities.

1. \_\_\_\_ Reservations may be cancelled or curtailed at any point for any reasons to include: signs of illness/injury/stress in pets, PCS-in quarantine requirements, spacing constraints, welfare / husbandry concerns, or other unforeseen factors. Owners understand to have adequate back up plans pre-arranged. Pets are expected to be picked up on the same business day if requested.
2. \_\_\_\_ All animals must be and present in good health (to include full mobility / bowel control) on day of drop-off. Pets with chronic medical or behavioral concerns may or may not be accepted. **\*Completed immunization records (in English) are required to secure boarding requests.** Weekends/holidays are minimal staffing with periodic checks – those requiring more supervision may not be accepted.
3. \_\_\_\_ Aggressive / unsocialized pets will be denied boarding for the health and safety of staff.
4. \_\_\_\_ Pets must be potty-trained, well-behaved, and non-destructive to toys/surroundings. We cannot board puppies (under 6 months) and dogs over the age of 12 require consultation with staff.
5. \_\_\_\_ We cannot walk or administer any medications; we can give supplements only via food or pill pockets.
6. \_\_\_\_ Charges are flat-rate per night; \$20/dog kennel or \$25 two dogs sharing; cat kennels are \$15/flat rate per kennel - cats are housed individually for safety concerns.
7. \_\_\_\_ **Drop off / pick up times: M-W, F: 0800-1130; 1300-1500 ; Thurs: 0800-1130; closed all Thurs PM/weekends/holidays.**
8. \_\_\_\_ Pets must be picked up by 1500 on the predetermined date of check out; extensions may be permitted if no conflict with other reservations.
9. \_\_\_\_ Bills are to be paid in full at the time of pick-up via credit/debit card only. We do not accept cash/checks.
10. \_\_\_\_ Camp Zama PCC reserves the right to not accept any animal we do not feel comfortable to safely, continually, or adequately care for. Reasons may include, but not limited to: health, age, behavior, temperament, temperature, staff or pet safety, staffing shortages, physical limitations or workload, requests, etc. We appreciate your support and understanding for this.

### **BOARDING RELEASE STATEMENT**

Only pets determined to be in good health and well-mannered can be accepted for boarding. Along with all vaccinations, pets must have current flea/tick, & parasite control which is on a good faith basis – pets found to have parasites will require immediate pick up.

**Dogs must have yearly vaccination series of: Bordetella and Rabies vaccines at least 72-hours prior to facility admission, and valid DAHPV vaccine (every 3 years for adult dogs). Cats must have current vaccination series of Rabies and FVRCP vaccines (every 3 years for adult cats), and a negative FeLV/FIV test in their lifetime/before boarding.**

We cannot board pets less than 6 months of age, pregnant/suspected/nursing/in-heat females, unsocialized, or aggressive animals. Pets under 1 year of age will have more stringent vaccination requirements and pets over 12 years may not be accepted due to potential health or mentality concerns.

**Owners understand to have read all aforementioned requirements for boarding and accept by signing below.**

Name: \_\_\_\_\_ Date \_\_\_\_\_ Signature: \_\_\_\_\_

Privacy Act Statement: ALL Personally Identifying Information (PII) written in this document is collected and protected under the Privacy Act Statement. This information is voluntarily asked of you to be used solely by the Camp Zama Pet Care Center to contact and/or identify you or your possessions in the event of an emergency or other unforeseen circumstances in which this information is critical. While providing this information is voluntary we cannot safely board animals without complete owner identifications

## RISK AND LIABILITY RELEASE

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Owner's Name: \_\_\_\_\_

Pet Name(s): \_\_\_\_\_

Owner confirms that their pet(s) are in all respects healthy and capable of withstanding any stressors or concerns associated with a kenneling environment. Owner agrees that if immediate or emergency care is needed and provided, owner shall be solely responsible for the cost of any and all care outlined.

I agree that any concerns with my pet(s) will be treated as deemed best by the staff of Camp Zama Pet Care Center without liability on the part of Camp Zama Pet Care Center from any resulting injury, illness, or death.

I recognize that there is an inherent risk of injury/illness in any associated boarding environment. I also recognize that such risks include, without limitation: injuries or illnesses resulting from fights, contagious diseases, natural disasters, death, or any additional unforeseen circumstances in any environment with live animals. Camp Zama's DFMWR Camp Zama Pet Care Center exercises due diligence and reasonable care to keep the premises clean, sanitary, and safe for your pet(s).

I agree not to hold responsible, financially, or otherwise, any Camp Zama's DFMWR Camp Zama Pet Care Center staff member for any resulting injury, illness, or death to my dog/cat while in the care or custody of the Camp Zama Pet Care Center.

Printed Name	Signature	Date
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In the event of major health or welfare concern with your pet at Camp Zama Pet Care Center, we will attempt to contact you upon discovery. If you are unable to be reached, we will notify your Alternative contact to assist us. All listed contacts must be over the age of 20 with a valid driver's license, base access, in the commuting area, and reachable by telephone. They will be authorized to make all decisions in your absence – **please do not include yourself/your household as alternative contacts are individuals to contact in the event you cannot be reached.** Pets cannot be boarded without valid emergency contacts. Failure to provide this information or maintain proper contacts will result in service denials.

*Please ensure all contacts are made fully aware of their responsibilities such as: removal and housing of pet (should the situation dictate), making decisions for medical treatment where payment may be collected at the time of service, and all other unforeseen circumstances that may arise.*

**Camp Zama PCC cannot seek veterinary treatment for pets on or off-post. Owners and listed caretakers are responsible for determining the best course of action for pets prior to boarding.**

**Primary** Alternative Contact:

**Name:** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Secondary** Alternative Contact:

**Name:** \_\_\_\_\_ **Cell #** \_\_\_\_\_ **Email:** \_\_\_\_\_

