CAMP ZAMA ARMY CHILD AND YOUTH SERVICES

The following information is required to complete the registration process:

☐ A Copy of your Orders to verify program eligibility & Social Security Number of sponsor. (This information is redacted once entered into our system.)

☐ Mailing address & Home/Work/Cell Phone Number

☐ Email address

☐ Two Emergency Designees other than the parents or guardian of the child

☐ Current Immunization record for age 6 weeks through Kindergarten as per ACIP guidelines (Translated and stamped by MEDDAC JAPAN if from off post Provider)

☐ Flu Vaccination is required per ACIP guidelines for all children attending CDC Programs (Ages 6 months - Kinder). This vaccination is also required for School Age children in Grades 1- 6th. Verification for School Age children is only required if child is Home-Schooled or attends a school off post as DODEA already tracks them. *This is required each season*

☐ Health Assessment or physical completed within the last year is due within 30 days of registration. **For sports**, the health assessment/sports physical is needed at the time of registration and must remain valid for the entire season of the sport.

☐ All children with Special Needs, medical conditions, allergies, or illness must meet with the Community Health Nurse and Special Needs Assessment Placement Board before starting any CYS programs.

☐ Most recent LES or Pay Statement for both sponsor and spouse. If this is not provided we require a verification of employment and you will be subject to CAT9 or CAT9A fees

☐ For Single / Dual Military – A Family Care Plan is required within 30 days of registration

☐ *90 Day Verification* Letter *(When Applicable)*

☐ Birth Certificate, Passport or any legal document which indicates child's birth date

If you have any questions, please contact Parent Central Services at 263-4125 / 4743 / 5723. If you are calling from the US, the number is 011-81-46-407-4125.

We look forward to assisting you!