Statement of Understanding

Initial next to each statement.

_____1. Use of the APO or military exchanges to procure items intended for resale is strictly prohibited.

_____2. The applicant is prohibited from using the APO mailbox for anything related to the applicant's business.

_____3. The applicant is prohibited from selling products obtained via SOFA channels such as the APO, Post Exchange, or Commissary, to non-SOFA personnel.

_____4. The applicant is prohibited from engaging in door-to-door sales without prior appointment.

_____5. The applicant is prohibited from soliciting DOD personnel while they are on duty or solicit any Japanese personnel.

_____6. The applicant is prohibited from knowingly soliciting or making solicited sales to DOD personnel (or their spouses) who are in junior grade, rank, or position, and in the same unit chain-of-command to the applicant and/or the applicant's spouse.

_____7. Any income earned as a result of the applicant's commercial activity may be subject to U.S. income tax and he/she must contact the Internal Revenue Service regarding reporting requirements. Additionally, the applicant may be liable for Japanese taxes on income derived from Japanese sources.

_____8. This provides approval for 3 years only as specified on the issued Permit.

_____9. The applicant is responsible for re-validating Home-Based Business requests 90 days prior to the expiration date.

_____10. The applicant is responsible for coordinating with all agencies such as the Housing Manager and Department of Public Health (if applicable).

_____11. The applicant will not sell or give away commissary purchases to individuals, organizations, or activities not entitled to commissary privileges, and are prohibited from using commissary purchases to support the Home-Based Business.

I,_____, have read and understand the statements above.
I agree and will comply with the regulations, Command Policy, Home-Based Business requirements and the use of my APO mailbox.

_____   _____
                    Signature   Date