



Camp Zama Parent Central Services

BLDG 102 Room M210

Hours of Operation: Monday - Friday

Open: 0800 - 1300

Closed of Lunch: 1300 - 1400

Open: 1400 - 1700 *(Closes 1600 on fridays)*

DSN: 315-263-4125; **COMM:** 046-407-4125

Camp Zama CY S Intake Form

Child's Name (Last, First)	DOB	Age	Current Grade	Name of School	Medical Concerns/Allergies		
Sponsor's Full Name		Grade/Rank		Spouse's Full Name		Grade/Rank	
Sponsor's Cell Phone #				Spouse's Cell Phone #			
Sponsor Work #				Spouse Work # (if applicable)			
Sponsor Work Email				Spouse Email			
Sponsor Status: Circle Status (Active, Guard, Reserve, DOD Civilian, Contractor, Other Civilian)				Spouse Status (Active, Guard, Reserve, DOD Civ, Contractor, Other Civ)			
				<input type="checkbox"/> stay at home parent <input type="checkbox"/> student <input type="checkbox"/> seeking employment			
Branch of Service:				Branch of Service:			
Employer (Unit):				Employer (Unit):			
APO Address:							
DOD Civilian/Contractors Only:		Do you live on post?		<input type="checkbox"/> Yes		Housing #	
				<input type="checkbox"/> No			
Emergency Contacts cannot be the sponsor and spouse and must be local and have base access.							
Emergency Contact			Cell #		Work #		Release Yes / No
Emergency Contact			Cell #		Work #		Release Yes / No

Date Input in CYMS: _____	Staff Name: _____
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CYS Registration Checklist



CDC/SAC

- CYS Intake Form
- Copy of Orders
- Copy of Birth Certificate or Passport for each child
- CYS Health Screening Tool #1 for each child
- CYS Health Assessment/Sport Physical (within 30 days of registration) For sports, the health assessment is needed at the time of registration and must remain valid for the entire season for the sport.
- For Single/Dual Military - A family care plan is required within 30 days of registration.
- Copy of most recent Leave and Earnings Statement (LES)/Pay Stub from each parent.

Sports/Skies

- CYS Intake Form
- Copy of orders
- Copy of Birth Certificate or Passport for each child
- CYS Health Screening Tool #1 for each child
- CYS Health Assessment/Sports Physical (for sports only) **if child has special needs; required for both programs**

Youth (MST) Center

- CYS Youth Program Registration & Sponsor Consent
- CYS Patron Acceptable Use Policy (AUP)
- CYS Health Screening Tool #1 **(if child has a special need or allergy)**
- CYS Health Assessment/Sports Physical **(if child has a special need, allergy or wants to play sports)**

****Applies to all programs****

- We also require a Medical Action Plan if your child/youth is diagnosed with allergies, diabetes, asthma/respiratory, seizures that require any rescue medications, or other conditions noted by Multi-disciplinary Inclusion Action Team(MIAT)/Special Needs Accomodation Process(SNAP).**
- Copy of immunization records** for child(ren) under the age of 6 and those who do not attend local Department of Defense Dependents Schools (DoDDS). Ie: youth who are home schooled, or attend Japanese School System; regardless of age or grade.
- Flu vaccination (during flu season Oct-July)** is required per ACIP guidelines for all children attending CYS programs (6 weeks to 18 yrs). Proof is required for all children attending CDC, all under the age of 6, and those who do not attend local Department of Defense Dependents Schools (DoDDS). Ie: youth who are home schooled, or attend Japanese School System; regardless of age or grade

Parent Central Services is accepting registrations/renewals by appointments or walk-ins.

To make/cancel an appointment, or for quesitons/concerns, stop by Parent Central Services, BLDG 102 RM 210 or call us at DSN: 315-263-4125; Cell: 046-407-4125